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MANX PROFESSIONAL
& EDUCATIONAL SERVICES



Course Title	Date	Time	Price (excl. tax)
Introduction to Bookkeeping	24/7/24	09.30 - 16.30	£160.00
Introduction to Bookkeeping	16/9/24	09.30 - 16.30	£160.00

Designed for those who want a good grounding in double-entry bookkeeping and the production of basic financial statements, as well as anyone who wants to proceed to professional qualifications as bookkeepers, accounting technicians or fully qualified accountants.

Areas to be Covered
Introduction to Accounting
Why Accounts are Produced
Double Entry Bookkeeping
Debits and Credits & Trial Balance
Statement of Financial Position / Income Statement
Prepayments & Accruals

Eddy Kewin - FCCA



Eddy is our Lead Tutor and Chairman. With over two decades of experience in teaching professional qualifications, Eddy stands as a distinguished tutor renowned for his expertise and dedication.

Over the years, he has successfully taught and mentored numerous students, including several prize winners, consistently achieving 100% pass rates in his classes.

Currently, Eddy focuses on strategic management and tax, bringing his wealth of knowledge and experience to help aspiring professionals excel in their careers.

His teaching methodology not only covers the essentials but also instils the professional acumen needed for his students to become tomorrow's captains of industry.

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For more details contact MPES on 668101
or enquiries@mpes.co.uk
www.mpes.co.uk



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Student details

First Name

Last Name

Preferred E-mail

Preferred Phone

Company/Invoice Details

-Please complete the below section in full if your employer is paying for your course and only complete the address section if you are paying for the course yourself

Company Name

Contact name

Contact E-Mail

Contact Phone

Authorisation Signature

Authoriser Position

Invoice Address

CPD Course Details

CPD Course	Course Date

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enquiries@mpes.co.uk**

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